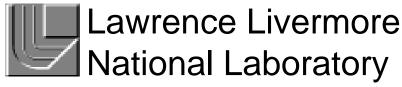
## University of California



"Science in the National Interest"

## **Employment Application**

### INSTRUCTIONS FOR COMPLETING THE EMPLOYMENT APPLICATION FORMS

- ☐ Type or print in black ink
- ☐ Complete all sections fully
- ☐ Sign the Employment Application, Security Information Sheet, and Authority to Conduct Background Investigation
- ☐ Copies may be submitted, however, each copy must have an original signature and date
- ☐ Submit completed application forms to the hiring organization

Lawrence Livermore National Laboratory Recruiting and Employment, L-725 P.O. Box 5510

Livermore, California 94551 phone: (925)423-2977

TDD: (925)422-4237

web site: http://www.llnl.gov/jobs



## EMPLOYMENT APPLICATION GENERAL INFORMATION

**EMPLOYMENT ELIGIBILITY** — Except in unusual circumstances, United States Citizenship is required for employment at LLNL in positions requiring Department of Energy security clearances. Under Federal Law, Lawrence Livermore National Laboratory may employ individuals who are legally able to work in the United States by providing documents specified in the Immigration Reform and Control Act of 1986.

EMPLOYMENT PROCESS — To be considered for Laboratory employment opportunities, send your personal resumé with a cover letter expressing your job objectives and career interests to the address listed below. Resumés may also be submitted electronically through the resumé builder on LLNL's web site listed below or as text of an email sent to hr-recruiting@llnl.gov. Your resumé will be reviewed against current openings and if there is interest, you will be contacted by the hiring organization. The hiring organization interviews those candidates with the most suitable qualifications and makes a final selection. Only individuals who are interviewed will be notified of selection or non-selection for a position. Offers of employment are made only by the Recruiting and Employment Office. Questions about job opportunities can be sent to the Recruiting and Employment Office listed below, or by email to hr-recruiting@llnl.gov. You may view current job opportunities available at our web site listed below.

LLNL

 Recruiting and Employment, L-725
 phone:
 (925) 423-2977

 P.O. Box 5510
 TDD:
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 Livermore, CA 94551
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#### INSTRUCTIONS FOR COMPLETING THE EMPLOYMENT APPLICATION FORMS

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- Complete all sections fully.
- Sign the Employment Application, Security Information Sheet and Authority to Conduct Background Investigation.
- Copies may be submitted, however, each copy must have an original signature and date.
- Submit the completed application forms to the hiring organization. Emailed applications will not be accepted.

**SECURITY INFORMATION SHEET, Pages SIS-1 through SIS-4** — Individuals being considered for employment at Lawrence Livermore National Laboratory are required to complete the Security Information Sheet. A background investigation will be conducted through the Safeguards and Security Department. The information you provide will be used to conduct this investigation.

**PRIVACY NOTIFICATION FOR EMPLOYMENT APPLICATION FORMS**— The State of California Information Practices Act of 1977 and the Federal Privacy Act (Public Law 93-579) require the University of California to provide you with the following information:

- The information requested on this form is for use by various Laboratory and University departments in personnel actions such as, but not limited to, consideration for employment, work assignment, benefits, and insurance programs. The information will also be transmitted to Federal and State agencies as required by law.
- It is mandatory that you furnish all of the information requested on this form with the exception of the Self-Identification form. Failure to provide such information will delay and may prevent completion of the actions for which the information is to be used.
- Laboratory and University policy and State and Federal statutes authorize the maintenance of this information. The official responsible for maintaining the information requested on this form is the Manager of Human Resources.
- Individuals have the right to review their own records in accordance with Laboratory and University policies. Information on these policies can be obtained from the Recruiting and Employment Office.

COMPLIANCE STATEMENT — The University of California, in compliance with Titles VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972 (45 CFR 86), Sections 503 and 504 of the Rehabilitation Act of 1973, the California Fair Employment and Housing Act, and the Americans With Disabilities Act of 1990 does not discriminate on the basis of race, color, national origin, ancestry, religion, sex, sexual orientation, marital status, physical or mental disability or medical condition in any of its policies procedures, or practices; nor does the University, in compliance with the Age Discrimination in Employment Act of 1967 and Section 402 of the Vietnam Era Veterans Readjustment Act of 1974, discriminate against any employees or individuals seeking employment on the basis of their age or because they are special disabled veterans or veterans of the Vietnam era. This nondiscrimination policy covers admission, access, and treatment in University programs and activities, and application for and treatment in University employment.

In conformance with University policy and pursuant to Executive Order 11246 as amended, Section 503 of the Rehabilitation Act of 1973 and Section 402 of the Vietnam Era Veterans Readjustment Act of 1974, the University of California is an affirmative action/equal opportunity employer.

Inquiries regarding the University's and the Laboratory's equal opportunity and affirmative action policies may be directed to the Recruiting and Employment Office, (925) 423-6034.

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# EMPLOYMENT APPLICATION EDUCATION CODES

The following codes are used only for indicating fields of education as requested on the application form; they do not necessarily reflect our current hiring interests.

our current niring interests.		
CODE FIELD	CODE FIELD	CODE FIELD
0200 ARCHITECTURE 0210 Architecture 5361 Construction Inspection 0207 Design, General 0204 Landscape Architecture 0206 Urban Planning	0700 COMPUTER SCIENCE & DATA PROCESSING 0931 Computer Engineering 5324 Computer Maintenance 0707 Computer Management 5104 Computer Operator Technologies	1400 LAW, PUBLIC SERVICE 1404 Business Law 5512 Criminal Justice Administration 2209 Criminology 5507 Fire Science 1401 Law
1000 ART	5103 Computer Programmer Technologies 0711 Computer Programming	2105 Law Enforcement & Corrections
1002 Art 1001 Fine Art 1015 Graphic Arts & Photography	0701 Computer Science 0712 Computer Science/Engineering	5600 LIBERAL ARTS 1600 LIBRARY SCIENCE
1015 Graphic Arts & Photography 0928 Graphic Design 1011 Photography	4904 Electrical Engrg/Computer Science 0702 Information Sciences & Systems 0710 Information Systems Management	1700 MATHEMATICS
0400 BIOLOGICAL SCIENCES	0705 Systems Analysis	1703 Applied Mathematics 1701 Mathematics
0403 Bacteriology 0414 Biochemistry	0300 CULTURAL STUDIES	1702 Statistics
0437 Biological Sciences 0401 Biology, General	0800 EDUCATION	1800 MILITARY SCIENCES
0432 Biomedicine, General 0415 Biophysics 0419 Biostatistics	0900 ENGINEERING 0902 Aeronautical Engineering 0936 Applied Mechanics	0100 NATURAL RESOURCES & SCIENCE 0101 Agriculture 0104 Animal Science
0402 Botany, General 0417 Cell Biology	0904 Architectural Engineering 0959 Astronautical Engineering	0118 Crop Science 0114 Forestry
0420 Ecology 0427 Embryology	0916 Ceramic Engineering 0906 Chemical Engineering	5409 Life Science 0115 Natural Resources Management
0438 Environmental Studies 0426 Environmental Toxicology	0949 Civil Engineering 5303 Drafting	0103 Soils Science 0119 Water Resources
0422 Genetics 0418 Marine Biology 0411 Microbiology	0944 Electrical Engineering 5329 Electrical Technology 0947 Electronics	2400 OTHER PHYSICAL SCIENCES 2424 Applied Nuclear Science
0416 Molecular Biology 0435 Natural Science	5337 Electronics Engrg Technology 0901 Engineering, General	2416 Applied Science/Engineering 2402 Astronomy
0434 Optical Science 0409 Pharmacology	0921 Engineering Mechanics 0957 Fluid Dynamics	2403 Atmospheric Sciences 0950 Ceramics
0410 Physiology 0442 Plant Science	0954 Industrial Design 0913 Industrial Engineering	2405 Earth Sciences 0911 Geological Engineering
0423 Radiobiology 0428 Radiology 0439 Zoology	5314 Instrumentation Technologies 5320 Laser Electro Optics Technology	2404 Geology 0912 Geophysical Engineering 2415 Hydrology/Hydraulics
0500 BUSINESS, COMMERCE	0923 Marine Engineering 0915 Materials Engineering 0910 Mechanical Engineering	2409 Material Science 2408 Metallurgy
TECHNOLOGY 0502 Accounting	0914 Metallurgical Engineering 0918 Mining Engineering	2417 Meteorology 2420 Mineralogy, Petrology
0504 Banking & Finance 0521 Business Administration	0920 Nuclear Engineering 5316 Nuclear Technologies	2418 Seismology
0520 Finance 0535 Human Resources 0516 Labor & Industrial Relations	0971 Optical Engineering 0938 Power Engineering	2500 PHYSICS 2504 Astrophysics 2523 Atomic Physics
5018 Legal Secretary 0518 Management, General	0952 Safety Engineering 0934 Solid Mechanics 0935 Welding Engineering	2526 Computational Physics 2527 Condensed Matter Physics
0539 Procurement & Contract Mgmt 0524 Public Relations	1100 FOREIGN LANGUAGES	2519 Experimental Physics 2505 Geophysics
0514 Secretarial Science 5011 Transportation Technologies	1200 HEALTH PROFESSIONS	2512 High Energy Physics 2511 Laser Physics
2600 CHEMISTRY 2605 Analytical Chemistry	1231 Epidemiology/Occupational Health 1228 Health Science 1232 Medical Physics	2502 Molecular Physics 2503 Nuclear Physics 2528 Optical Physics
2516 Chemical Physics 5305 Chemical Technologies	1229 Medical Science 5208 Nursing, RN	2501 Physics 2509 Plasma Physics
2601 Chemistry 2607 Geochemistry	5200 HEALTH TECHNOLOGIES	2506 Solid State Physics 2507 Theoretical Physics
2608 Nuclear Chemistry 2604 Physical Chemistry 2613 Physical Polymer Chemistry	0953 Environmental Engineering 5408 Environmental Health Technologies 5410 Occupational Health & Safety	2200 SOCIAL SCIENCES
2613 Physical Polymer Chemistry 0600 COMMUNICATIONS	5410 Occupational Health & Safety 0430 Radiation Protection 5348 Radiation Technology	2014 Behavioral Science 2015 Human Resource & Org Dev 2207 Political Science
0607 Communication & Instruct Tech 0602 Journalism	5207 Radiologic Technologies 1230 Radiological Health	2001 Psychology
0606 Technical Writing	5226 Safety	

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## EMPLOYMENT APPLICATION SELF-IDENTIFICATION

Individuals wishing to be considered for employment at LLNL are requested to complete this form to comply with Equal Employment and Affirmative Action requirements. This information is requested on a strictly voluntary basis and refusal to supply it will not subject you to any adverse treatment.

Name (Last, First, Middle)				
☐ Male	☐ Female	Birthdate (Month/Day/Year)		
	F	RACE/ETHNIC HEI	RITAGE	
			"X" in the corresponding the one category with	g box. Select one box which you most closely
☐ WHITE (Not of F A person havin ☐ BLACK (Not of I	g origins in any of the orig	ginal peoples of Europe, N	North Africa or the Middle E	ast.
	g origins in any of the Bla	ack racial groups of Africa	1.	
	nding Black individuals whexican, Puerto Rican, Cub			re or origin, regardless of race.
•	g origins in any of the orig		ast, Southeast Asia, the India Philippine Islands, and Samo	
A person havin	DIAN or ALASKAN NAT ag origins in any of the origin or community recognition	ginal peoples of North An	nerica, and who maintains cu	ultural identification through
_			ierica, and who maintains cu	murai identification throug

### PRIVACY NOTIFICATION

The State of California Information Practices Act of 1977 requires the University to provide the following information to you.

The principal purpose for requesting information on this form is for personnel and affirmative action administration. University policy and State and Federal statutes authorize the maintenance of this information. Information furnished on this form will be used by various University departments for the purposes cited in these policies and statutes and will be given to State and Federal agencies if required by law

Furnishing the information requested on this form is voluntary. There is no penalty for not completing this form.



### **EMPLOYMENT APPLICATION**

All sections must be completed.

PERSONAL DATA														
Name (Last, First, Middle Initial)											Date			
Mailing Address						City				5	State		ZIP Co	de
Home Telephone	Wo	rk Telephor	ne			Are you a	U.S. ( Yes	Citizen?	1	fno, ex	pecte	ed date of	citizenshi	o
Are you under age 18? If under a a work permit or a copy of high so	ige 18 whe	n hired, yo	u must furr Yes	nish		Do you ha to work in	ave the	e legal right .S.?	=	Yes <sup>(</sup>	Other	citizenshi	ps	
Have you previously applied for e	mployment	at LLNL?	If ye	es, indicate	year	•	С	ther names	used	·				
Have you ever been an LLNL em  Yes No	oloyee?	If yes, indic	ate dates	and departr	nent	s								
Are you a University of California  Yes No	Retirement	Plan retire	ee? If ye	es, identify of	camp	ous/lab								
Are you now, or have you been w contract or supplemental labor ag	ithin the pa ency at LL		rs, an emp Yes	loyee of a		If yes, ind	dicate	company						
Do you have any near relative em spouse, parents, children, brother relatives and in-laws in the same	s, sisters,	step	Yes	☐ No	If ye	s, give na	me(s)	and relations	ship					
EMPLOYMENTDATA  Job Desired					lok	b Number				Doci	red S	alanı		
Job Desired										Desi	ieu S	aiai y		☐ Hr
How did you learn about this opportunity?    Full time														
Education: Find the appropria labeled <b>Educ Code</b> . If you do "0400" for Biological Sciences * If no degree, indicate ND in <b>I</b>	not find t	he approp the colum	riate code	e(s), enter	the	code sh	own ir	n the headii	ng of tl	he mo	st ap	propriate	categor	y (e.g.,
School Name	City,	State	From Mo/Yr	To Mo/Yr	IP	Degr Type	ee * Yr	Мајс	or	Ed Co	- 1	GPA in Major	GPA Overall	Max Possible
						<u></u>	<u>.</u>					1.51		
If you attended under a different r provide name as shown on any de received (Last, First, Middle)						Thesis/I		tation  Ph.D.	Advis	or's Na	me ar	nd Phone	Number	



# EMPLOYMENT APPLICATION EMPLOYMENT HISTORY

Name	

List all employment for the past 10 years beginning with the most recent. Include military service and job-related volunteer service. Failure to include complete addresses of companies and current phone numbers for supervisors may delay consideration of your qualifications. If a supervisor is no longer with the company, indicate his/her current phone number, if possible. **Use the Additional Information area on Application-4 if necessary**.

Application-4, it nece	ssai y.								
Name of Current/Most Re	cent Employer		Hrs per we	eek	Superv	visor		Phone	
Street Address		City		St	tate	ZIP Cod	de May we current/	e contact your most recent er?	☐ Yes ☐ No
Employment Dates	Starting (Mo/Yr)	_ Salary _			Hr Mo	Ending (Mo/Yr)		<u> </u>	Hr
Job Title			ason for Leaving						
If university/college fac Duties	culty, indicate if paid bas	sed on:	9 month o	contra	act	10 month	contract	12 month con	tract
Name of Company			Hrs per w	eek	Superv	risor		Phone	
Street Address				City			State	Zip Co	de
Employment Dates	Starting (Mo/Yr)				Hr Mo	Ending (Mo/Yr)	Salary _	·	Hr Mo
Job Title			ason for Leaving						
Name of Company			Hrs per w		Superv	visor		Phone	
Street Address				City			State	Zip Co	
Employment Dates	Starting (Mo/Yr)	_ Salary _			Hr Mo	Ending (Mo/Yr)	Salary _		Hr Mo
Job Title Duties			ason for Leaving						
Name of Company			Hrs per we	eek	Superv	visor		Phone	
Street Address				City			State	Zip Co	de
Employment Dates	Starting (Mo/Yr)	_ Salary _	-		Hr Mo	Ending (Mo/Yr)	Salary _		Hr Mo
Job Title			ason for Leaving						
Duties									



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Name			

PROFFSSIONAL	/TECHNICAL I	ICENSE AND	CERTIFICATES

	(Lict rolovant	liconcoc	and certificates	if roo	uirod for	nocition	for which	vou oro	annlying)
ı	LISTIERVAIIL	licerises	and certificates	III I EC	aunea ioi	position	IOI WITICII	you are	applying)

Title of License/Certificate	Number	Issuing Agency with Phone Number	Expiration Date

#### **WORKOR EDUCATION-RELATED REFERENCES**

List individuals we may contact who know of your work or education-related experience. Do not include supervisors or former supervisors already listed in Employment History. Do not include any relatives. Include only references that can be contacted immediately, and have known you for a minimum of one year. List at least two references with current phone numbers, including area codes and extensions.

Name	Business Address	Day Phone	Work Relationship

Additional Information: Use the space below to continue answers to any of the preceding items
The second secon

### **CERTIFICATION**

I certify that the above statements, and those on any attachments to this application form, are true and complete. I understand that any falsification or omission of material facts is sufficient cause for immediate withdrawal of an employment offer or discharge. I understand that in the course of evaluating this information, the UC Lawrence Livermore National Laboratory will make such inquiries into my past employment and activities as are considered necessary.

Signature	Date
9	

#### **Human Resources Use Only**

Representative	Department	Date



### AUTHORITY TO CONDUCT BACKGROUND INVESTIGATION AND RELEASE INFORMATION AND RECORDS

I authorize Lawrence Livermore National Laboratory (LLNL) or its duly authorized agent to conduct a preliminary background investigation in accordance with the Department of Energy's (DOE) requirements. This will include verification of education and past employment, credit checks, interviews of references, criminal history checks, and such other investigations as are determined appropriate by LLNL to satisfy DOE requirements.

I request and authorize all persons who may have information relevant to this preliminary investigation to disclose such information as may be requested to LLNL or its agent. I further authorize its agent to submit such information, copy or abstract, directly to LLNL to become part of its records. I release all persons and/or organizations providing such information to LLNL or its agent from any liability on account of such disclosure.

I agree and understand that a photocopy of this authorization may serve as an original.

Print Full Name		
Date of Birth		(Furnished for reasons of positive I.D.)
Social Security No.		(Furnished for reasons of positive I.D.)
Telephone Number		
Home	 Business	
Signature		Date

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## **SECURITY INFORMATION SHEET** All sections must be completed

Please print of	or type.	Use the Additio	nal Inf	ormation a	rea on	SIS-4, if nec	essary.	If a	ny infor	matio	n is ı	not app	licable	e, write N	/A.	
Last Name			First N	lame			Middle Name				Driver's License Number & State					
Present Addre	ddress (Street and Number)					Gende	er	Height		We	Weight Cold		or Eyes	r Eyes Color Hair		
City State			ZIP C	ode	Birth D	h Date (Mo/Day/Yr)		Birth Place (City,		(City, S	State, Country)					
From (Date)		Married Divorced					If not USA, was mother or father a US citizen at time of birth?			Yes No			Dual Citizen Other			
To (Date)	[	Single Widowed	Socia	al Security N	lumber	**	*Other Country Citizenship(s)						\	/ISA Type		
List all other n Name	List all other names by which presently or previously known: Name From To				)	If Naturalized, give Certificate No.  Date Naturalized						ed				
							Where Issued (City, State)									
If previously	married															
Name				Date of Ma	rriage	County	State		Date of Divorce			Cou	County		State	
		r the past five ye our present add						e the	Additio	onal In	forn	nation a	area o	n SIS-4, i	f nec	essary.
From Mo/Yr	To Mo/		I	Number and	Street		Cit					County only		State Cour	or ntry	ZIP Code
		orn or presently s and enter the					ed belov	w. U	se the A	Yes		Informa	 ation a	No area on S	IS-4,	if necessary.
1 - Spouse 2 - Former s 3 - Mother	spouse(s)	4 - Fathe 5 - Stepr 6 - Stepf	mother	8		r parent (adopted also) hild	1	1 - S	rother ister tepbroth	er		14 - F	Stepsis Half-bro Half-sis	other	17 -	Father-in-law Mother-in-law Guardian
	Ful	II Name		Code	)	Country of	Birth		Present Countr		try of Citizenship		ship	Current Re		

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<sup>You will be required to renounce your other citizenships before a DOE clearance will be granted.
Pursuant to the Federal Privacy Act of 1974, you are notified that disclosure of your Social Security Number is mandatory and will be used to verify your identity. This disclosure of your Social Security Number is required by Department of Energy regulations and is authorized by Federal statute.</sup> 



### **SECURITY INFORMATION SHEET**

(continued)

					Name		
Have you ever been char     or any offense(s) related			ony offense, fire	arms or expl	osives offense	☐ Yes	☐ No
B. Are there currently any c	☐ Yes	☐ No					
<ol> <li>In the last 7 years, have Include all court martial o violations for which a fine</li> </ol>	☐ Yes	☐ No					
f you answered <b>yes</b> to ques questions, write "None" in ea		ove, complet	e each of the co	lumns below	v <u>for each case</u> . If ye	ou answered <b>no</b> to a	all three
Approximate Date		2. Charge	3. Pla		rested and Name of nent Authority	4. Action Taken (D	Disposition)
Have you ever been disc address and describe circ		resign from	a position? If ye	s, give emp	loyer's name and	☐ Yes	☐ No
. Are you now or have you or taught that the governor any unlawful means?	ment of the United S					☐ Yes	☐ No
. To your knowledge, have any department or agenc circumstances.						☐ Yes	☐ No
G. Do you currently have a the agency/company.	security clearance	application in	process? If yes	s, give the na	ame and location of	☐ Yes	☐ No
I. Do you have any previou	ıs clearances grantı	ed by DOE, [	OOD or any othe	er governme	nt agency?	☐ Yes	☐ No
Type of Clearance	Clearance Number Where Granted From Mo/Day/Yr				To Still/ Mo/Day/Yr Yes		
Did you serve in the milita	<u> </u>		ach a separate s			☐ Yes	☐ No
From (Mo/Yr) Military Service	To (Mo/Yr)	Branch		Service N	umber	Reserve Status	
<u> </u>	Rank at Discharge	Туре	of Discharge	□ Ge	neral Bac	d Conduct	
Place of Discharge			Honorable Under Honorab Conditions	le	dical Dis	shonorable ner	

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### **SECURITY INFORMATION SHEET**

Name \_\_\_\_\_

(continued)

	ne numbers, including area codes and exte . Do not include any relatives. Include onl		
Name	Business/Home Address	Day Phone	Relationship
			<u>·</u>
Additional Information: Use the space be	low to continue answers to any of the preceding	items	
CERTIFICATION			
I certify that the above stateme	ents are true and complete and unde	rstand that any falsificat	ion or omission of material
facts is sufficient cause for im	mediate withdrawal of an employm mation, the UC Lawrence Livermor	ent offer or discharge. I	understand that in the
my past employment and active	rities as are considered necessary.	C INACIONAL LADOTATOLY W	m make such myumes mto
Signature		Date	

LL2105 v1.0 (4/98) 7600-68098 SIS-4